

City of Brunswick

PLANNING COMMISSION



2009

Annual Planning Report

April 26, 2010

**BRUNSWICK PLANNING COMMISSION
2009 PLANNING REPORT**
Approved: April 26, 2010

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City Council

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Barbara Jean Baker, Alternate

Staff

Bruce Dell, Planning & Zoning Administrator
Kimberly Mezzanotte, Development Review Coordinator
John Dimitriou, Frederick County Planning Department/City Planning Liaison

Introduction

Article 66B of the Annotated Code of Maryland requires the Planning Commission to prepare an annual report which summarizes planning and development activity, analyzes its consistency with the Master Plan, and looks ahead to future planning issues.

The Brunswick Planning Commission was first established in 1963. The early Planning Commission members helped to prepare the City's first Master Plan, Zoning Ordinance, and Subdivision Regulations, which were adopted in 1967. The purpose of the Commission is to work to implement the Master Plan through the application of the Zoning Ordinance and Subdivision Regulations in development decisions, and to advise the Mayor and Council on a wide variety of matters relating to the physical development of the City, such as rezoning requests, annexations, and facilities planning. In 1998, the Planning Commission completed a comprehensive review and revision of the Brunswick Zoning Ordinance and began review of the City Subdivision Regulations, which was completed in 2000. The Design Manual for Public Improvements was approved by the Mayor and Council in 2000.

In 1999, the Mayor and Council of Brunswick established the Code Enforcement Specialist position under the supervision of the City Administrator to assist the City Planning and Zoning Administrator with zoning enforcement. The duties of the Code Enforcement Specialist are to enforce nuisance codes established in the City Code of Ordinances as well as enforce the Zoning Ordinance. Because of workload, the zoning enforcement assistance is limited to site investigations and issuance of citations.

While the City administers the Subdivision Regulations and Zoning Ordinance, the authority for Building Permits & Inspection, Sediment & Erosion Control, Stormwater Management, Flood Plain Ordinance Administration & Enforcement, and Forest Resource Ordinance has been delegated to Frederick County. The City Planning and Zoning Office processes Zoning Certificates and development applications and is the local coordination agency for the delegated authority items. All Building Permits are reviewed and approved by Frederick County after issuance of the Zoning Certificate by the City.

Since the approval of the 1998 Frederick County Brunswick Region Plan, growth has steadily increased in the City. This has resulted in the necessity to expand the responsibilities of the City Planning and Zoning Office to include Public Works Administration and Water & Sewer Administration related to development. In 2004, the Planning and Zoning office began processing Temporary Dumpster Permits for dumpsters located on public areas, and Right-of-Way Obstruction Permits as part of the Public Works Administration provided by the Planning and Zoning Staff.

Also, due to problems associated with applicant compliance with City requirements, the Planning and Zoning office began issuing Use and Occupancy Permits for new and renovated building construction. This entailed receipt of the U&O Permit from County Permits & Inspection, processing, City agency coordination, and inspection of the projects for final approval and issuance of the U&O permit. Additionally, the Planning and Zoning staff began providing routing and approval services for City of Brunswick Building Permit applications through the Frederick County permitting system in 2005.

During 2006 and 2007, Planning and Zoning responsibilities for Public Works Administrative submissions decreased due to personnel restructuring during the 2005, 2006, and 2007 calendar years. Changes included: Public Improvement/Construction Plans Administrative Approval Process, the

addition of a position of a Public Works Administrative Coordinator, and the assignment of the Temporary Dumpster Permits process to the City Code Enforcement Officer. During 2008, due to financial restrictions and a change in staffing, the job duties of the Public Works Administrator and the Development Review Planner were merged creating a Development Review Coordinator position.

The Public Improvement/Construction Plans Administrative Approval Process allows for certain types of plans to be approved by the Superintendent of Public Works and the City Engineer with the occasional concurrence of the Superintendent of Water and Wastewater if water or wastewater infrastructure is involved. These types of plans typically are related to the construction of Public Infrastructure where there is not a Subdivision or Site Plan Submission necessary for Planning Commission Approval. This process was approved in 2005 and Public Works took over the administration at that time, therefore these types of items are no longer reported.

Population Growth

The estimated population for the City of Brunswick as of December 31, 2009, was 6,167 persons. This figure is based on the following formula:

$$\begin{aligned} & \textbf{6,167} \quad (2008 \text{ population estimate as of December 31, 2008 (see 2008 City of Brunswick Annual Planning Report for more information)}) \\ + (6 \times 2.7) = & \textbf{16} \quad (\text{number of Residential Use \& Occupancy permits issued by the City of Brunswick for new residential units in 2009} \times \text{County's estimated occupancy rate of 2.7 persons per unit}) \\ \hline & \textbf{6,183} \quad (2009 estimated population for the City of Brunswick) \end{aligned}$$

This represents an increase of approximately less than 1% from the 2008 estimated population.

Zoning Certificate Activity

Total zoning certificates granted for 2009 were one hundred fifty-six (156). Of the 156 zoning certificates granted, four (4) were for new residential infill units and nine (9) were new subdivision lots. (See Zoning Certificate Log for details.)

Subdivision Activity

One (1) Addition Plat was processed but had not obtained approval and one (1) Combined Preliminary/Final plat was approved. Nine (9) Final Plats were approved in 2009. (See Subdivision Plat Log for details.)

Site Plan Activity

One (1) Site Plan was approved in 2009. (See Site Plan Submittal Log for details.)

Improvement Plan Activity

Three (3) P&Z required Improvement Plans were submitted and approved in 2009. (See Improvement Plan Submittal Log for details.)

Use & Occupancy Permit Activity

Fourteen (14) U&O Permits were issued in 2009. (See Certificate of Use & Occupancy Log for details.)

Zoning Ordinance Map Amendments

There were no Zoning Ordinance Map Amendments in 2009.

Zoning Ordinance Text Amendments

There was one (1) Text Amendments to the Zoning Ordinance in 2009 to allow for solar energy.

Adequate Public Facilities Ordinance

There were no APFO Amendments in 2009.

Master Plan

A new Master Plan was made effective in 2007. No Amendments were made to the new Master Plan in 2009. An extension was granted to update the Master Plan in accordance with HB 1141.

Subdivision Regulations

There were no Subdivision Regulations Amendments in 2009.

Annexation

There were no Annexation Requests in 2009.

Board of Appeals Activity

There was no Variance or Special Exception Requests in 2009.

Guidelines/Policy/Procedure Activity

There were revisions to the Design Manual and Water and Sewer Rules and Regulations to address new dwelling units based on fixture unit counts. Staff also developed Guidelines for Obtaining a Water Meter, the Use & Occupancy Certificate Process, and Settlement Procedures for the Brunswick Crossing development.

Recommendations for Future Planning Projects

The Planning Commission did not recommend any Planning projects for the City to consider.

Zoning Certificate Log | 2009

ZC#	Tax ID#	Date Approved	Parcel #	Name of Owner/Applicant	Street #	Street Address	Improvement/Use
BR-ZC-09-001	25-466136	01-12-09	915	Knight, Jerry Beachley, Florence & Gene	24	Potomac St., W.	Signage
BR-ZC-09-002	25-467299	01-13-09	1831	Frye, Mary	206	Seventh Ave.	SFD
BR-ZC-09-003	25-468457	01-16-09	1909	Pratt, Rob	11	Tenth Ave.	Fence
BR-ZC-09-004	25-467884	01-27-09	405	City of Brunswick/Jr. RR's Football	825	Potomac St., W.	Accessory Structure
BR-ZC-09-005	25-476395	01-28-09	1674	Bethany Lutheran/Food Bank	210	Thirteenth Ave.	Accessory Structure
BR-ZC-09-006	25-464680	02-02-09	1074	Cincotta, Salvatore	111	First Ave.	Accessory Structure
BR-ZC-09-007	25-470206	02-03-09	816	Thume, Jr., Richard	303	Delaware Ave., N.	Home Occ/Res Prof Office
BR-ZC-09-008	25-466608	02-10-09	1473A	Brunswick Associates, LLP	415	Second Ave.	Accessory Structure
BR-ZC-09-009	25-479025	02-18-09	1363-1		96	Souder Rd.	Business License/Change of Business Owner
BR-ZC-09-010	25-4888822	02-19-09	311	Pozsgay, Anita/Kelly, Alan Gardner, Frank & Richard	135	Fiona Way	Deck
BR-ZC-09-011	25-469755	02-19-09	449		9	Virginia Ave., S.	Renovations (Property Address in file 7 S. Va. Ave.)
BR-ZC-09-012	25-463110	02-23-09	410	Brunswick Offices, LLC	721	Potomac St., W.	Other (Dumpster Enc)
BR-ZC-09-013	25-467469	02-23-09	1125	Jacobs, Bruce	20	C St., W.	Demolition
BR-ZC-09-014	25-476360	02-24-09	1935	City of Brunswick/Brunswick Main Street	655	Potomac St., E.	Signage
BR-ZC-09-015	25-463110	02-25-09	410	Brunswick Offices, LLC	721	Potomac St., W.	Other (Island Ext)
BR-ZC-09-016	25-486528	03-02-09	1609	Stauffer, Deborah	603	Fifth Ave.	Fence
BR-ZC-09-017	25-471032	03-03-09	115	Spence, Orrin	14	Concord Dr.	Pool
BR-ZC-09-018	25-467795	03-10-09	1842	Eshbaugh, Jerry	814	B St., E.	Accessory Structure
BR-ZC-09-019	25-486285	03-17-09	409-1	Trimble, Keith/Renehan's Home	802	Brunswick St., W.	Deck
BR-ZC-09-020	25-485025	03-20-09	1013	Improvements			
BR-ZC-09-021	25-476573	03-20-09	1455	Eyler, Charles & Betty	512	A St., E.	Fence
BR-ZC-09-022	25-489225	03-24-09	311	Greenfield, Patricia	108	G St., E.	Fence
BR-ZC-09-023	25-489225	03-24-09	311	Wells, Daniel	10	Jeffrey Ln.	Deck
BR-ZC-09-024	25-489225	03-24-09	311	Wells, Daniel	10	Jeffrey Ln.	Patio
BR-ZC-09-025	25-477529	03-27-09	1470	Wells, Daniel	10	Jeffrey Ln.	Accessory Structure
BR-ZC-09-026	25-464710	04-02-09	1676	McGaha, Frank	47	F Street, E.	Renovations
				Frederick County Board of Education	101	Cummings Dr.	Renovations (New Lights and Poles)
BR-ZC-09-027	25-489470	04-02-09	311	Malone, Erin	4	Jennifer Lynne Dr.	Fence
BR-ZC-09-028	25-469151	04-03-09	747	Marshall, Jason & Cori	416	B St., W.	Renovations (Basement)
BR-ZC-09-029	25-464222	04-08-09	923	City of Brunswick (MainStreet)		Various Events	

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BR-ZC-09-030	25-479025	04-08-09	1363-1	Brunswick Associates, LLP City of Brunswick/City Pool Golder, Elbert City of Brunswick/West End Park Falconer, Ken & Roxanne City of Brunswick Carey, Luke VFW/Masonic Lodge	52 99 606 722 207 207 115 317 (321)	Souder Rd. Cummings Dr. Maple Ave., N. Brunswick St. K St., E. Various H St., E. Brunswick St.	Other (Fireworks Stand) Renovations Deck Playground Fence Landscaping Fence Yard Sale
BR-ZC-09-031	25-476328	04-08-09	1673	Golder, Elbert City of Brunswick Falconer, Ken & Roxanne City of Brunswick Carey, Luke VFW/Masonic Lodge	1259 864 1387 923 155 650	Cummins Dr. Maple Ave., N. Brunswick St. K St., E. Various H St., E. Brunswick St.	Renovations Deck Playground Fence Landscaping Fence Yard Sale
BR-ZC-09-032	25-483146	04-09-09	1125				
BR-ZC-09-033	25-490746	04-09-09	864				
BR-ZC-09-034	25-466942	4-10-09	1387				
BR-ZC-09-035	25-464222	4-10-09	923				
BR-ZC-09-036	25-479459	4-10-09	155				
BR-ZC-09-037	25-465245	4-14-09	650				
BR-ZC-09-038	25-483022	4-14-09	1932	Langworthy, Mark Jacobs, Bruce Galyn Manor Smith, Gary & Carolyn/Long Fence Deeds, David & Christina/Signature Fence	1125 311 107 1454	Potomac St., E. C St., W. Brad Alan Dr. Concord Dr. G St., E.	Renovations Home Occ/Res Prof Office Yard Sale Fence Fence
BR-ZC-09-039	25-467469	4-14-09	1125		709		
BR-ZC-09-040	25-488253	4-14-09	311		20		
BR-ZC-09-041	25-473760	4-15-09	107		21		
BR-ZC-09-042	25-485335	4-22-09	1454		30		
BR-ZC-09-043	25-472071	4-21-09	1340	Rowe, Shirley/Ensign Development, LLC	11	I St., W. Brunswick St.	Demolition & Build SFD
BR-ZC-09-044	25-477022	4-23-09	694	Vaughn, Vincent Cooper, Charlene Williams, William	519	F St., E.	Renovations
BR-ZC-09-045	25-484738	4-23-09	1467	Zekes, LLC	200	Fifth Ave.	Fence
BR-ZC-09-046	25-470176	4-30-09	1530	Brunswick Library	115	Souder Rd.	Other (Temporary Storage)
BR-ZC-09-047	25-480066	4-30-09	1668	Brunswick Library	640	Maple Ave., N.	Change of Owner
BR-ZC-09-048	25-476484	05-04-09	1342	Railroad Square, LLC	915	Maple Ave., N.	New Construction
BR-ZC-09-049	25-476484	05-04-09	1342	Railroad Square, LLC	915	Maple Ave., N.	Demolition
BR-ZC-09-050	25-465962	05-04-09	469	Dinterman, Steve & Peggy	12	Maryland Ave., S.	Farmers Market
BR-ZC-09-051	25-465962	05-04-09	469	Railroad Square, LLC	12	Maryland Ave., S.	Signage
BR-ZC-09-052	25-483219	05-05-09	1524	Dinterman, Steve & Peggy	229	Fifth Ave.	Addition
BR-ZC-09-053	25-484282	05-08-09	1780	Pearrell, Lester	202	Ninth Ave.	Deck
BR-ZC-09-054	25-489772	05-08-09	311	Pfeifer, Luke	22	Jeffrey Ln.	Deck
BR-ZC-09-055	25-489772	05-08-09	311	Pfeifer, Luke	22	Jeffrey Ln.	Fence
BR-ZC-09-056	25-486889	05-12-09	1672	Sisco, Jaemi	702	H St., E.	Deck
BR-ZC-09-057	25-490800	05-18-09	1680	Gum Springs, LLC	812	H St., E.	SFD
BR-ZC-09-058	25-467892	05-18-09	508	Safdari,Nesser/Mendez, Elda	12	Maple Ave., S.	Change of Owner
BR-ZC-09-059	25-478533	05-26-09	950	Davis, Donald	16	A St., E.	Home Occ/Res Prof Office
BR-ZC-09-060	25-468783	05-28-09	927	Barnhart, Steven/Shaffer, Brian	5	Potomac St., W.	Business License/Change of Business Owner
BR-ZC-09-061	25-490371	06-02-09	311	Lawrence, Royster & Dana	11	Donovan Ct.	Deck
BR-ZC-09-062	25-471245	06-02-09	1575	Thee, Tina	409	Fourth Ave.	Yard Sale

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BR-ZC-09-063	25-469097	06-06-09	1860	Bohrei, Jr., Marshall & Genia	908	B St., E.	Fence
BR-ZC-09-064	25-480481	06-10-09	397	Corbin, Abigail	1002	Peach Orchard Ln.	Fence
BR-ZC-09-065	25-486722	06-10-09	1341	Johnson, Richard & Tammy	9	I St., W.	Deck
BR-ZC-09-066	25-488156	06-10-09	311	Casey Fence & Deck, LLC/Charbonneau, James & Sara	8	Fiona Way	Fence
BR-ZC-09-067	25-480236	06-11-09	1619	Smith, Clifford E.	612	Fifth Ave.	Home Occ/Res Prof Office
BR-ZC-09-068	25-480821	06-15-09	1420	Follin, Betty	804	Fourth Ave.	Yard Sale
BR-ZC-09-069	25-489403	06-11-09	311	Bradford, John/Migdal, David & Marly	116	Gayn Dr.	Deck & Screen Porch
BR-ZC-09-070	25-476328	06-12-09	1673	City of Brunswick	99	Cummings Dr.	City (Independence Day Celebration)
BR-ZC-09-071	25-472241	06-16-09	852	LMD, Inc.	112	B St., W.	Fence
BR-ZC-09-072	25-487656	06-17-09	311	Mader, Alan & Abshire, Cynthia/Cedarbrook Deck & Patio	3	Galyn Dr.	Deck
BR-ZC-09-073	25-487206	06-17-09	1489	Hill, Jr., James Key	809	Fifth Ave.	Temporary Dumpster
BR-ZC-09-074	25-474996	06-24-09	50	Ballard, Susan	205	Wintergreen Ln.	Fence
BR-ZC-09-075	25-472403	06-24-09	1697	Arey, Stephen	415	Ninth Ave.	SFD Lot 1
BR-ZC-09-076	25-491165	06-24-09	29	Brunswick Crossing LLC	1421	Hope Farm Ct.	SFD Lot 21
BR-ZC-09-077	25-491394	06-24-09	29	Brunswick Crossing LLC	1420	Musgrove Alley	SFD Lot 18
BR-ZC-09-078	25-491351	06-24-09	29	Brunswick Crossing LLC	1414	Musgrove Alley	SFD Lot 17
BR-ZC-09-079	25-491343	06-24-09	29	Brunswick Crossing LLC	1412	Rogers, Thomas	Jennifer Lynne Dr.
BR-ZC-09-080	25-489977	07-06-09	311	Ritter Fence co Kurtz, Adam	20	Patio	Third Ave.
BR-ZC-09-081	25-485920	07-10-09	1501	Ron Martinazzi co Kramer, Mark & Marianne	210	Fence	Evan Ct.
BR-ZC-09-082	25-487559	07-10-09	311	Grimes, Sr., Patrick W.	10	Deck	Thirteenth Ave.
BR-ZC-09-083	25-474368	07-14-09	15	Roy, William	233	Fifth Ave.	Addition/IHC Bath
BR-ZC-09-084	25-487311	07-14-09	1489	Chastulik, Anthony/Devine Commercial	812	Potomac Street, W.	12x12 Shed
BR-ZC-09-085	25-466071	07-14-09	914	City of Brunswick	36	Various	Change of Owner
BR-ZC-09-086	25-464222	07-15-09	923	Hahnel, Joyce	109	G St., E.	ADA Compliance - Sidewalks & Curbs
BR-ZC-09-087	25-484169	07-17-09	1458	Hoffman, Raymond	208	Tamarack Way	Fence
BR-ZC-09-088	25-474783	07-23-09	42	BRUNSWICK AERIE #1136	401	CENTRAL AVE, N.	Yard Sale
BR-ZC-09-089	25-465261	07-24-09	744	White, Wesley	809	D St., E.	Renovations
BR-ZC-09-090	25477081	07-27-09	1764	Carmichael, Barbara/Valerie Beard	11	Peach Orchard Ct.	Finish Basement
BR-ZC-09-091	25-470877	07-27-09	363	Jacobs, Bruce & Misti Glass	20	C St., W.	Repair Wall, New shed
BR-ZC-09-092	25-467469	07-27-09	1125	Carmichael, Barbara/Valerie Beard	11	Peach Orchard Ct.	New Home
BR-ZC-09-093	25-470877	07-27-09	363				Fence 6'

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BR-ZC-09-094	25-471245	07-27-09	1575	Thee, Tina Mehrens, Nathan & Sarah	Fourth Ave. Werner Dr.	74
BR-ZC-09-095	25-475259	07-27-09	170	City of Brunswick	Yard Sale Deck	
BR-ZC-09-096		07-31-09		Levine, Ross Hartley	First Friday Events	
BR-ZC-09-097	25-466896	07-31-09	862	Bennett, Josh/Marti Sidel	Tenant Change	
BR-ZC-09-098	25-490797	08-06-09	1680	Apicella, Cally/Yoemans, Kelly	Fence	
BR-ZC-09-099	25-465962	08-12-09	469	Zimmerman, Cindy	Furniture Market	
BR-ZC-09-100	25-469259	08-17-09	898	Stowers, Candice	Yard Sale	
BR-ZC-09-101	25-481933	08-17-09	735	Barone, Wendy	Yard Sale	
BR-ZC-09-102	25-478762	08-18-09	917	Boyce, Betty	Tenant Change	
BR-ZC-09-103	25-469682	08-19-09	1704	Ellis, Scott	Yard Sale	
BR-ZC-09-104	25-472160	08-20-09	1322	Phoebe's Travel Trunk/Jeanneine Ray	Deck & Stairs	
BR-ZC-09-105	25-478762	08-21-09	917	Ebenezer A.M.E. Church	Finish Basement	
BR-ZC-09-106	25-472179	08-21-09	1322	Snyders, Joe/Cory, Stuart & Debbie	Tenant Change	
BR-ZC-09-107	25-489209	08-21-09	311	Mader, Alan	Signage	
BR-ZC-09-108	25-487656	08-24-09	311	Smith, Charles	Enclose under deck	
BR-ZC-09-109	25-481143	08-24-09	1497	Habitat for Humanity	Retaining Wall	
BR-ZC-09-110	25-466853	09-08-09	1905	City of Brunswick	Shed	
BR-ZC-09-111		09-08-09		Beers, David	Railroad Days	
BR-ZC-09-112	25-473302	09-08-09	1143	McNew, Patrick/Signature Fence	Fence	
BR-ZC-09-113	25-488598	09-14-09	311	Company	Deck	
BR-ZC-09-114	25-488598	09-14-09	311	McNew, Patrick/Signature Fence	Fence.	
BR-ZC-09-115	25-465245	09-16-09	650	Company	Fence.	
BR-ZC-09-116	25-479491	09-17-09	1024	Masonic Lodge	Yard Sale	
BR-ZC-09-117	25-491351	09-22-09	29	John Lickey, Jr.	A Street, East	
BR-ZC-09-118	25-491165	09-22-09	29	Advantage Homes	Yard Sale	
BR-ZC-09-119	25-491394	09-22-09	29	Advantage Homes	Deck	
BR-ZC-09-120	25-464303	09-24-09	859	Advantage Homes	Deck	
BR-ZC-09-121	25-464931	09-25-09	424	O'Connor Plumbing/Joe Thompson	Deck	
BR-ZC-09-122	25-484061	09-29-09	447	Tina Thee	Water repair & S/W	
BR-ZC-09-123	25-476875	10-01-09	1793	White, T.R.	Yard Sale	
BR-ZC-09-124	25-481518	10-01-09	550	Mohler, Franklin	Accessory Structure	
BR-ZC-09-125	25-483286	10-01-09	1486	Artery Renovations/Kevin Hunt	Renovations	
BR-ZC-09-126	25-466489	10-06-09	1863	Ambrose, Joann	Water line repair	
BR-ZC-09-127	25-479025	10-07-09	1363	Schuyleman	Home Occ/Res Prof Office	
				Frederick County Govt/Library	Public/Semi-Public	
				Unit 70	Brinswick Shop Ctr	

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BR-ZC-09-128	25-490703	10-07-09	180	Sigler, Thomas	5	D Street, W	SFD
BR-ZC-09-129	25-483359	10-12-09	1835	Shores, Lora	216	7th Avenue	Water Line Replace
BR-ZC-09-130	25-465202	10-12-09	931	Simmons, Timothy	23	W. Potomac	Tenant Change
BR-ZC-09-131	25-481089	10-12-09	1715	Shepard, Joseph	908	F Street, East	Water Line Replace
BR-ZC-09-132	25-473124	10-13-09	1057	Roberts, Nicole	321	A Street, East	Home Childcare
BR-ZC-09-133	25-475089	10-19-09	58	Llewellyn, David	210	Wintergreen Ln	Accessory Structure
BR-ZC-09-134		11-01-09		Wendy's Knit Shop	6	Potomac St, W	Alpaca Day
BR-ZC-09-135	25-491114	11-02-09	16	Advantage Homes	1314	Hope Farm Court	SFD
BR-ZC-09-136	25-491092	11-02-09	14	Advantage Homes	1310	Hope Farm Court	SFD
BR-ZC-09-137	25-491289	11-02-09	11	Advantage Homes	1401	Hope Farm Court	SFD
BR-ZC-09-138	25-491270	11-02-09	10	Advantage Homes	1403	Hope Farm Court	SFD
BR-ZC-09-139	25-476484	11-04-09	1342	Brunswick Library/MRA/Frederick County	915	Maple Avenue	Demolition
BR-ZC-09-140	25-476549	11-04-09	1188	Lisa	60	East D ST.	Elec./Plumbing
BR-ZC-09-141	25-476298	11-12-09	C&O	Mary & Dave Baker/2 Rivers Guide Service		Brunswick	Fishing Tournament
				Hoffman, Raymond	28	Tamarack Way	Shed
				Jerry Eanes/Lisa Loeffler	60	D Street, East	Electrical/Plumbing
				Catherine Tynan	12	E Street, West	Addition
				Larry Kean/Frederick Fence	11	Afon Court	Fence
				Crawford Construction	730	Park Avenue	Replace Wall
				Smith, Charles		Potomac Shop Ctr	Revise Curb
				Ryan Homes/NVR		Brunswick Crossing	Sales Trailer
				Brunswick Garden Apts/Scott Hoffman	608	H Street, East	Fence
				Loudoun Wireless	501	K Street, East	Internet on Water Tower
				Jacobsen Builders	24	I Street, West	Retaining Wall
				Edney, Ivan	29	Sheridan Lane	Finish Basement
				Advantage Homes	1407	Hope Farm Court	SFD
				Elder, Seth	723	Potomac Street, E	Home Occ/Res Prof Office
				Nix, Mary	805	Maple Avenue, N	Home Occ/Res Prof Office
				Tri County Plumbing/Jan Faulkner	1	Tenth Avenue	Repair Sewer Line

Subdivision Plat Log | 2009

#	File #	Plan Name	Applicant Name	Street #	Street Address	Parcel
143	BR-AP-09-01	Tract 2 add to Tract 1 / 20 W C St.	Jacobs, Bruce / Glass Misti	20	W. C St.	21125
144	BR-S-09-01	BVFD - Comb. Prelim/Final Plat	BVFD			HOA M, Lots 66-85 FF
145	BR-PUD-09-01-P1B-FP	Brunswick Crossing	Brunswick Crossing, LLC			HOA L, Lots 1-6, 11-17 JJ, 59-62 FF
146	BR-PUD-09-02-P1B-FP	Brunswick Crossing	Brunswick Crossing, LLC			Lots 7-10 JJ, 48-58-FF
147	BR-PUD-09-03-P1B-FP	Brunswick Crossing	Brunswick Crossing, LLC			Lots 30-47 FF
148	BR-PUD-09-04-P1B-FP	Brunswick Crossing	Brunswick Crossing, LLC			HOA H, Lots 1-18 II, 22-29 FF
149	BR-PUD-09-05-P1B-FP	Brunswick Crossing	Brunswick Crossing, LLC			HOA F & G, Lots 1-13 HH
150	BR-PUD-09-06-P1B-FP	Brunswick Crossing	Brunswick Crossing, LLC			Lots 1-21, 17-20
151	BR-PUD-09-01-P1A-FP	Brunswick Crossing	Brunswick Crossing, LLC			Lots 1-16 & HOA Par.s
152	BR-PUD-09-02-P1A-FP	Brunswick Crossing	Brunswick Crossing, LLC			Volunteer Dr. ROW
153	BR-PUD-09-03-P1A-FP	Brunswick Crossing	Brunswick Crossing, LLC			

Site Plan Submittal Log | 2009

#	File #	Plan Name	Applicant	Street #	Street Address	TM	Parcel	Tax Acct #	Plan Type
0	BR-ZC-09-01	BVFD	Pleasants Development		Volunteer Drive	92	29	25-489047	Site Plan

Improvement Plan Submittal Log | 2009

#	File #	Plan Name	Applicant	Street #	Street Address	TM	Parcel	Approval Date	Submission Date	Zoning	Proposed Use
1	BR-IP-09-0 1	Brunswick Library	Brunswick Library	915	Maple Ave. North	200	1342	11-3-09	2-28-09	R-1	Public Library
2	BR-IP-09-0 2	Burger King	Jeffrey Corporation		Brunswick Shop Center	200	1363-1		7-29-09	GC	Restaurant
3	BR-IP-09-0 3	BVFD	Pleasants		Volunteer Drive	92	29	12-21-09	10-22-09	PUD	Fire Department

Certificate of Use & Occupancy Log | 2009

Item #	Tax ID #	U&O #	Receipt Date	Street #	Street Address	Zoning Certificate #	P&Z Inspection Date	Issuance Date
1	25-463153	09-01	01-14-2009	8	Petersville Rd.	BR-ZC-08-150	01-14-2009	01-14-2009
2	25-479025	09-02	02-27-2009	96	Souder Rd.	BR-ZC-09-009	02-27-2009	02-27-2009
3	25-476379	09-03	02-23-2009	501	K St., E.	BR-ZC-08-041	03-06-2009	03-06-2009
4	25-471806	09-04	05-05-2009	102	Potomac St., W.	BR-ZC-08-119	05-05-2009	05-05-2009
5	25-470400	09-05	05-29-2009	15	Virginia Ave., N.	BR-ZC-08-130	05-29-2009	05-29-2009
6	25-465725	09-06	07-23-2009	201	Potomac St., E	BR-ZC-08-133	07-29-2009	07-22-2009
7	EI Sloppy Taco	09-06	09-02-2009	12	Maple Avenue, S	BR-ZC-09-58	09-03-2009	09-02-2009
8	Wendy's Knit	09-07	09-15-2009	6	Potomac Street, W	BR-ZC-09-134	09-15-2009	09-11-2009
9	Hubert Brown	09-08	09-29-2009	7	Terrace Avenue	BR-ZC-08-21	09-29-2009	09-29-2009
10	Rowe	09-09	10-02-2009	11	I Street, W	BR-ZC-09-43	10-02-2009	09-29-2009
11	Levine, Ross	09-10	10-27-09	201	Petersville	BR-ZC-09-97	10-28-09	10-23-09
12	Advantage	09-11	11-5-09	1414	Musgrove Alley	BR-ZC-09-117	11-19-09	11-02-09
13	Advantage	09-12	11-5-09	1421	Hope Farm Court	BR-ZC-09-118	11-19-09	11-02-09
14	Advantage	09-13	11-5-09	1420	Musgrove Alley	BR-ZC-09-119	11-19-09	11-02-09

Right-of-Way Obstruction Permit Log | 2009

R/W Obst Permit #	Date	Applicant Name	Street #	Street Address	Contract #	Inspl Date
09-01	01/11/09	Allegheny Power		West Potomac Street		
09-02	1/14/09	Knight, Marcus	24	West Potomac		
09-03	01/26/2009	Beachley, Florence	206	Seventh Avenue		
09-04	01/21/2009	Allegheny Power		Maple & Orndorff		
09-05	03/20/2009	Gray, Darren	308	Ninth Ave.		
09-06	04/10/2009	Allegheny Power		Maple & B & C		
09-07	04/10/2009	Allegheny Power		Potomac & 5th		
09-08	7-27-09	Mid Maryland Excavating	233	13th Avenue		
09-09	7-30-09	Johnson, James/Shirley Rowe	11	1 Street West		
09-10	7-31-09	Mid-Valley Construction	19	E		
09-11	9-1-09	Classic Plumbing	7	Terrace Avenue		
09-12	10-7-09	Thomas Sigler	5	W D Street		